



NATIONAL AIDS & STIS CONTROL PROGRAMME

REQUEST FOR PROPOSAL (RFP) FOR THE ENGAGEMENT OF CONSULTANT TO PROVIDE TECHNICAL ASSISTANCE TO NASCP TO CONDUCT ORGANIZATIONAL CAPACITY ASSESSMENT AND DEVELOPMENT OF CAPACITY BUILDING PLAN FOR FOUR PRIORITY STATES

1. Background:

The National AIDS and STI Control Programme (NASCP), Federal Ministry of Health is responsible for coordinating the implementation of health sector related activities through the 36 State Ministries of Health (SMOH) and the FCT Health Secretaria: consultant to provide technical assistance to nascp to conduct organizational capacity assessment and development of capacity building plan for four priority states

The objective of the consultancy is to support the National AIDS and STIs Control Programme (NASCP) to conduct a formal external Organizational Capacity assessment and develop capacity building plan for the State AIDS/STI Control Program (SASCP) of four selected States

2. GUIDELINE FOR SUBMISSION AND OPENING OF DOCUMENTS

- i. A complete set of Request for Proposal documents and Term of Reference (ToR) in the English Language for the **Consultancy to Provide Technical Assistance To Nascp To Conduct Organizational Capacity Assessment And Development Of Capacity Building Plan For Four Priority States**. can be obtained by clicking this link: nascp.gov.ng
- ii. The detailed Proposal must be in English Language and submitted in three (3) hard copies each (**one original & two copies**) of the requested documents and financial proposal. The original of the **Technical Proposal** with copies in one (1) envelope and the original of the **Financial Proposal** with copies in another envelope, duly marking the envelopes as “Technical” and “Financial.” shall be individually enclosed. The two (2) envelopes shall then be enclosed and sealed in one (1) single outer envelope, and clearly marked at the topmost right corner **“Consultancy to Provide Technical Assisstance To Nascp To Conduct Organizational Capacity Assessment And Development Of Capacity Building Plan For Four Priority States”** and the Name, Address, Email and Phone Number of the Consultant boldly written at the back of the envelope, with acknowledgement to NASCP office at the address below.
- iii. **Deadline for Submission**
- iv. The deadline for the submission of proposal should not be later than 12 noon of **Monday 19th July 2021 by 12 noon**. The submission (s) received will be opened

immediately after closing at NASCPNASCP Conference Room in the presence of representatives that choose to attend.

6. ADDRESS FOR INFORMATION AND SUBMISSION OF BIDS

The proposals should be submitted to the address below.

Attention:

xxxx

7. GLOBAL FUND CODE OF CONDUCT

You shall get acquainted with the global fund code of conduct for suppliers using this link below: https://www.theglobalfund.org/media/3275/corporate_codeofconductforsuppliers_policy_en.pdf
Responding to this advert shall serve as an acknowledgment and agreement to abide by the Global Fund Code of Conduct for Suppliers.

8. WHISTLE BLOWING AND CHANNEL OF REPORTING GRIEVANCES AND INFRACTIONS.

Suppliers/Service providers are encouraged to send information on any infraction or grievances to the dedicated email account: uzosada@yahoo.com

9. NOTES/DISCLAIMER

- i. Late submissions will not be accepted.
- ii. NASCPNASCP shall verify any or all documents and claims made by applicants and will disqualify consultants with falsified documents and claims.
- iii. If it is determined that submitted documents and claims have been falsified, the consultant may face prosecution in a court of Law.
- ii. NASCP shall not be held responsible for any disqualified proposal as a result of any omission or deletion relating to the submission guidelines.
- iii. This advertisement shall not construed as a contract to any Consultant, nor shall it entitle any Consultant submitting documents to claim any indemnity from NASCP.
- iv. NASCP is not bound to shortlist any Consultant, and reserves the right to annul the bidding process at any time without incurring any liabilities or providing a reason.

Signed
Management.